

MICHIGAN COMMISSION ON SERVICES TO THE AGING MEETING

560 Seminole Road; Muskegon, MI 49444

June 21, 2013 @10:00 AM

MINUTES

CALL TO ORDER

Commissioner Mast called the meeting to order at 10:02 A.M.

This was followed by the Pledge of Allegiance.

COMMISSION ROLL CALL

The Commission roll call was taken and a quorum was present.

COMMISSION MEMBERS PRESENT

Harold Mast, Michael Bartus, Shannon English, Gerald Irby, Kathleen Johnston-Calati, Renee' Parnell, Donald Newport, Patricia Rencher, Michael Sheehan, Janice Wilson, James Wright and Kristie Zamora.

COMMISSION MEMBERS ABSENT

Donna Murray-Brown and Jeffery Schade.

OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT

Kari Sederburg, Carol Dye, Sarah Slocum, Wendi Middleton, Scott Wamsley, Eric Berke and Sherri King.

VISITORS/GUEST PRESENT

Pam Curtis, Executive Director, Senior Resources, Sharon TerHaar, Age Well Services, Steve Chambers, Adult Well-Being Services and Bob Schlueter, Executive Director, Region 10 AAA of Northwest Michigan.

Pam Curtis welcomed the Commission and provided an overview on Senior Resources, and she thanked the Commission for their service and time.

APPROVAL OF AGENDA

Commissioner Mast asked to remove Informational Item 7 d) FY 2012 National Ombudsman Reporting System Data presentation.

A motion was made by Commissioner Irby to approve the amended agenda. Commissioner English seconded the motion.

The motion was approved unanimously with a voice vote.

APPROVAL OF COMMISSION MINUTES

Commissioner Mast asked for a motion to approve the May 17, 2013 meeting minutes.

A motion was made by Commissioner Wilson to approve the minutes. Commissioner Wright seconded the motion.

The motion was approved unanimously with a voice vote.

INFORMATION FROM INDIVIDUALS OR DELEGATIONS CONCERNING AGENDA ITEMS

None.

COMMISSION CHAIR REPORT

Commissioner Mast stated the committee on assisted living met and recommended OSA draft a letter to the Governor requesting he appoint a task force to look at how assisted living regulations might take place in Michigan, which will be reviewed by the committee, and put forth before the CSA for final approval before the end of the year.

Commissioner Mast asked for a motion to begin August and September 2013 meetings at 9:00 AM to allow the AAAs additional time to present their AIP plans and hear their input on the funding formula.

A motion was made by Commissioner Newport to begin August and September 2013 meetings at 9:00 AM. Commissioner Sheehan seconded the motion.

The motion was approved unanimously with a voice vote.

Director Sederburg asked the Commissioners if they have questions as they read through the Annual Implementation Plans (AIP), to e-mail those in advance so field reps can be prepared to address all inquiries making these two meetings more timely.

OSA Director Report

Commissioner Mast asked Director Kari Sederburg for her report.

Director Sederburg stated Bonnie Graham, who has been with OSA for 30+ years, is retiring in July.

Director Sederburg stated Older Michiganian's Day was a huge success with more than 800 attendees, and she thanked Commissioners Mast, Irby and Rencher for attending. The Governor addressed the audience and supported the home and community-based services, to make elder abuse prevention a priority, and to encourage older adults to engage in volunteer opportunities.

Director Sederburg stated the Senate did not vote on the Medicaid expansion bill before going on summer break.

Director Sederburg provided a handout with a general overview of OSA's current budget with a breakdown of FYs 11, 12 and 13, noting OSA is expected to receive \$500,000 in state funding in FY 14 for nutrition services, and will allow some flexibility at the local level if it's for home delivered or congregate meals.

BUSINESS ITEMS (Part 1)

Request for 2013 Alzheimer's Disease Supportive Services Program (ADSSP): Creating Confident Caregivers® (CCC) Master Trainer Re-certification

Wendi Middleton, OSA staff, requested approval of 12 Master Trainer re-certifications and stated OSA administered a test that addressed fidelity and implementation issues based on real world experience, and what OSA discussed with them, and they had to answer with 80 percent accuracy or better to become recertified.

A motion was made by Commissioner Newport to approve the 2013 ADSSP CCC Master Trainer re-certifications, as presented. Commissioner Johnston-Calati seconded the motion.

The motion was approved unanimously with a voice vote.

Request for Approval of 2013 Alzheimer's Disease Supportive Services Program (ADSSP): Creating Confident Caregivers® (CCC)

Ms. Middleton stated OSA is seeking approval to reallocate funding by de-funding Michigan Disability Rights Coalition and increase funding to Area Agency on Aging Regions 3-C, 3-B, 6, 10 & 11.

A motion was made by Commissioner Wright to approve the 2013 ADSSP: CCC, as presented. Commissioner Parnell seconded the motion.

Additional discussion followed and the motion was approved with a 10-0-1 vote.

Request for Approval of Aging and Disability Resource Coalition (ADRC) Grant to Michigan Disability Rights Coalition (MDRC)

Ms. Middleton stated OSA is seeking approval to grant MDRC an Administration on Aging grant in support of furthering the efforts of the ADRCs and its sustainability.

A motion was made by Commissioner Irby to approve an ADRC grant to MDRC, as presented. Commissioner Zamora seconded the motion.

Additional discussion followed and the motion was approved with a 10-0-1 vote.

Program Year (PY) 2013-2014 Senior Community Services Employment Program (SCSEP) Allocations

Scott Wamsley, OSA staff, stated the Older Americans Act as authorized under Title V, provides funding for part-time employment and training opportunities to low-income adults, age 55 years and older, at community service agencies through the SCSEP

program, and provided a table of subgrantee awards, based on U.S. Department of Labor planning figures.

A motion was made by Commissioner Wright to approve the PY 2013-2014 SCSEP allocations, as presented. Commissioner Sheehan seconded the motion.

Additional discussion followed and the motion was approved with an 11-0-0 vote.

INFORMATIONAL ITEMS (Part 1)

SCSEP Overview

Mr. Wamsley provided a demographical handout and overview of the SCSEP program.

Commissioner Parnell asked if OSA is asking the MichiganWorks! offices to provide Workforce Investment Act (WIA) data, as this is part of their core performance and will show trends of where seniors are finding employment.

Mr. Wamsley said he would follow up and do this.

BUSINESS ITEMS (Part 2)

Approval of OSA 2014-2016 State Plan

Director Sederburg provided a grid of public comments and overview of the State Plan.

A motion was made by Commissioner Irby to approve OSA's 2014-2016 State Plan, as presented. Commissioner Wright seconded the motion.

Additional discussion followed and the motion was approved with an 11-0-0 vote.

INFORMATIONAL ITEMS (Part 2)

Review of Final Draft of Updated Nutrition Standards and Supporting Documents

Eric Berke, OSA staff, provided an overview of the summary of comments and revisions to the General Nutrition Standards, Home Delivered Meals Standards and Congregate Meal Standards, noting it would be brought back to the July meeting for CSA approval.

Sherri King, OSA staff, provided an overview of the updated nutrition standards and updated language added to incorporate person-centeredness.

NAPIS Data Overview

Mr. Wamsley provided a handout and overview of the 2012 National Aging Program Information System (NAPIS) Participant and Service report OSA is required by AoA to submit service activities supported all or in part by Titles III and VII of the OAA.

Ombudsman Future Plans

Sarah Slocum, OSA staff, provided a 2007 memo from an Ombudsman Advisory Group regarding the restructure of the Michigan Long Term Care Ombudsman Program, and a review of their observations.

Discuss Appointment of Funding Formula Ad-hoc Committee

Commissioner Mast provided background and what's been done related to the Intrastate Funding Formula (IFF), and suggested he appoint a sub-group to provide recommendations by April 2014 to make a final decision on possible IFF changes for fiscal year 2015.

Commissioner Mast asked for volunteers to serve on the workgroup. Commissioners Sheehan, Rencher, Newport, Irby and Bartus offered to serve, and Commissioner Zamora said she would serve if extra Commissioners are needed.

Commissioner Mast stated he would call Commissioners Murray-Brown, Schade and Wilson to see if they might be willing to also serve, and as Commission chair, he will appoint the chair of this workgroup.

A motion was made by Commissioner Johnston-Calati that the Commission Chair select the Intrastate Funding Formula (IFF) workgroup participants and chair, for the purpose of 1) To review the history, component factors and demographics pertaining to the IFF; 2) To determine if the current formula remains appropriate for the distribution of funding, or that revision is warranted; and 3) If revision is warranted, to develop a consensus recommendation for consideration by the Michigan Commission on Services to the Aging, including looking at how federal distribution works, what the requirements of the Older American Act are and its historical review, a review other state's IFFs, and potential methodology, as presented. Commissioner Irby seconded the motion.

Additional discussion followed, and the motion was approved unanimously with a voice vote.

ANNOUNCEMENTS

None.

ADJOURN

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Wright. The motion was seconded by Commissioner Newport.

The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 12:42 PM.

Director Sederburg stated everyone received a Project FRESH update, and public hearing minutes and communication updates are included in their meeting packets.